

# **BRAUNSTONE TOWN COUNCIL CRAFT FAIR**

**SATURDAY 19<sup>th</sup> MAY 2018 - 11.00am – 2.00pm**

**THORPE ASTLEY COMMUNITY CENTRE**

## **BOOKING INFORMATION**

If you would like to book a stall at the Braunstone Town Council's Spring Craft Fair please complete the form attached and return with your payment. The tables are 6ft by 2.5ft and cost £12 each.

The Craft Fair will take place at Thorpe Astley Community Centre in the Main Hall, Large Meeting Room and Activity Room. Please indicate which room you would prefer to be in but this cannot be guaranteed. Booking of tables is on a first come first served basis and no table can be booked without payment.

Due to the nature of the event, we receive bookings for tables that are selling similar items, for example, cards and jewellery are very popular. To avoid having too many stalls selling the same goods we may have to limit the number of stalls selling similar products. When completing your booking form please indicate exactly what goods you are selling. To be fair to all stall holders please **DO NOT** bring items to sell that are not indicated on your form.

Power points are in short supply so if you do require power for your goods please indicate this on the booking form. Allocation of tables with a power point are, again, on a first come, first served basis.

All Stallholders are responsible for and must comply with all Health & Safety and Licensing restrictions. If necessary, stallholders must take out their own insurance.

Stallholders may set up from 8.30am. Please do not arrive before then as the Centre will not be open.

Light refreshments will be available on the day to purchase.

**SPRING CRAFT FAIR 19<sup>th</sup> MAY 2018**  
**11.00am – 2.00pm**  
**THORPE ASTLEY COMMUNITY CENTRE**  
**BOOKING FORM**

<b>NAME</b>									
<b>ADDRESS</b> <hr/> <hr/> <hr/> <p style="text-align: right;">POSTCODE <hr/></p>									
<b>TELEPHONE NUMBER</b>									
<b>EMAIL</b>									
<b>CHARITY/ORGANISATION (If applicable)</b>									
<b>GOODS TO BE SOLD</b>									
<b>PLEASE ONLY BRING GOODS TO SELL WHICH ARE LISTED</b>									
<b>PLEASE TICK WHICH ROOM YOU WOULD PREFER</b> Please note this event is being held at Thorpe Astley Community Centre <table style="width:100%; border:none;"><tr><td></td><td style="text-align:center">First Choice</td><td style="text-align:center">Second Choice</td></tr><tr><td><b>MAIN HALL</b></td><td style="text-align:center"><input type="checkbox"/></td><td style="text-align:center"><input type="checkbox"/></td></tr><tr><td><b>LARGE MEETING/ACTIVITY ROOM</b></td><td style="text-align:center"><input type="checkbox"/></td><td style="text-align:center"><input type="checkbox"/></td></tr></table> <p>(Please note rooms are allocated on a first come first served basis and first choice cannot be guaranteed)</p>		First Choice	Second Choice	<b>MAIN HALL</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>LARGE MEETING/ACTIVITY ROOM</b>	<input type="checkbox"/>	<input type="checkbox"/>
	First Choice	Second Choice							
<b>MAIN HALL</b>	<input type="checkbox"/>	<input type="checkbox"/>							
<b>LARGE MEETING/ACTIVITY ROOM</b>	<input type="checkbox"/>	<input type="checkbox"/>							
<b>IS POWER POINT REQUIRED? (Please tick) <input type="checkbox"/></b>									
<b>NUMBER OF TABLES REQUIRED? <hr/></b>									
<b>PAYMENT ENCLOSED                      £</b> <b>(£12 Per table)</b> <b>Cheques made payable to Braunstone Town Council</b>									
<b>Can we pass your contact details on to customers who are interested in your products?</b>  <b>YES <input type="checkbox"/>                      NO <input type="checkbox"/></b>									
<b>FOR OFFICE USE:    Receipt Number <hr/></b> <b>Booking Form &amp; Payment received on <hr/></b>									