

**BRAUNSTONE TOWN COUNCIL
CIVIC CENTRE HIRE CHARGES FROM 01.04.2017**

PRIVATE FUNCTIONS & COMMERCIAL USE

Dances, aerobic classes, commercial sales and any private function to which access is limited by invitation.

Prices shown are per hour

***£100 BOND REQUIRED AT TIME OF BOOKING WHICH WILL BE REFUNDED UNLESS THE BOOKING IS CANCELLED, EXCESS CLEANING REQUIRED, DAMAGE TO PROPERTY OR LATE CHANGES TO BOOKING.**

****FULL PAYMENT OF ROOM REQUIRED AT TIME OF BOOKING**

HOURLY RATE	Monday to Thursday	Friday		Saturday	Sunday
	All Day	9.00am to 5.00pm	After 5.00pm	All Day	All Day
Min. Period of Hire	2 Hours	2 Hours	3 Hours	3 Hours	3 Hours
MILLFIELD HALL	£15.40**	£15.40**	£40.95*	£40.95*	£40.95*
COUNCIL CHAMBER	£12.65**	£12.65**	£26.35*	£26.35*	£26.35*
RAVENHURST ROOM	£5.65**	£5.65**	£5.65**	£5.65**	£5.65**
WINSTANLEY ROOM	£3.80**	£3.80**	£3.80**	£3.80**	£3.80**
FOSSE ROOM	£4.30**	£4.30**	£4.30**	£4.30**	£4.30**
MEETING ROOM	£3.80**	£3.80**	£3.80**	£3.80**	£3.80**
KITCHEN (inc use of cooker) min period of 1 hour)	£6.25**	£6.25**	£6.25**	£6.25**	£6.25**

Hot Flask And Cups	£4.10 (inclusive of VAT)
Tea/Coffee/Milk/Sugar provided at an additional cost of	40p per person (inclusive of VAT)
Biscuits	35p per packet (inclusive of VAT)
Bottled Water	65p per bottle (inclusive of VAT)

BUSINESS MEETINGS / SEMINARS	
Use of OHP, Flip Chart, TV/Video	£4.10 each item per session (inclusive of VAT)

WEDDING / PARTY PACKAGE (Saturday or Sunday) Discount of 20% on the price of any bookings over 6 hours between the hours of 9am – Midnight Saturday & 9am – 11pm Sunday

BANK HOLIDAY - Saturday Rates and Conditions apply for all Bank Holidays

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PRIVATE FUNCTIONS - BRAUNSTONE TOWN RESIDENTS

HOW TO QUALIFY: Registered elector and proof of identity required

Prices shown are per hour

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****FULL PAYMENT OF ROOM REQUIRED AT TIME OF BOOKING**

HOURLY RATE	Monday to Thursday	Friday		Saturday	Sunday
	All Day	9.00am to 5.00pm	After 5.00pm	All Day	All Day
Min. Period of Hire	2 Hours	2 Hours	3 Hours	3 Hours	3 Hours
MILLFIELD HALL	£14.35**	£14.35**	£38.75*	£38.75*	£38.75*
COUNCIL CHAMBER	£12.00**	£12.00**	£25.30*	£25.30*	£25.30*
RAVENHURST ROOM	£5.15**	£5.15**	£5.15**	£5.15**	£5.15**
WINSTANLEY ROOM	£3.55**	£3.55**	£3.55**	£3.55**	£3.55**
FOSSE ROOM	£4.10**	£4.10**	£4.10**	£4.10**	£4.10**
MEETING ROOM	£3.55**	£3.55**	£3.55**	£3.55**	£3.55**
KITCHEN (inc use of cooker) min period of 1 hour)	£5.95**	£5.95**	£5.95**	£5.95**	£5.95**

Hot Flask And Cups	£4.10 (inclusive of VAT)
Tea/Coffee/Milk/Sugar provided at an additional cost of	40p per person (inclusive of VAT)
Biscuits	35p per packet (inclusive of VAT)
Bottled Water	65p per bottle (inclusive of VAT)

BUSINESS MEETINGS / SEMINARS	
Use of OHP, Flip Chart, TV/Video	£4.10 each item per session

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COMMUNITY GROUP

HOW TO QUALIFY: The hiring must not be for personal or commercial gain but should benefit the community as a whole and group must be a charity or community, non-profit making organisation. Applicants must successfully meet the criteria set out on the Application Form. Local Authorities also qualify if hiring is for the direct benefit of local residents

Prices shown are per hour

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****PAYMENT TO BE MADE ON THE DAY OF THE BOOKING**

NEW GROUPS ARE REQUIRED TO PAY FOR FIRST 8 BOOKINGS AT TIME OF BOOKING

HOURLY RATE	Monday to Thursday		Friday		Saturday	Sunday
	9.00am to 5.00pm	After 5.00pm	9.00am to 5.00pm	After 5.00pm	All Day	All Day
Min. Period of Hire	2 Hours	2 Hours	2 Hours	3 Hours	3 Hours	3 Hours
MILLFIELD HALL	£13.25**	£13.25**	£13.25**	£35.50*	£35.50*	£29.70*
COUNCIL CHAMBER	£10.75**	£10.75**	£10.75**	£22.65*	£22.65*	£10.75*
RAVENHURST ROOM	FREE USE	£4.95**	FREE USE	£4.95**	£4.95**	£4.95**
WINSTANLEY ROOM	FREE USE	£3.35**	FREE USE	£3.35**	£3.35**	£3.35**
FOSSE ROOM	FREE USE	£3.80**	FREE USE	£3.80**	£3.80**	£3.80**
MEETING ROOM	FREE USE	£3.35**	FREE USE	£3.35**	£3.35**	£3.35**
KITCHEN (inc use of cooker) min period of 1 hour)	£3.80**	£3.80**	£3.80**	£3.80**	£3.80**	£3.80**

Hot Flask And Cups	£4.10 (inclusive of VAT)
Tea/Coffee/Milk/Sugar provided at an additional cost of	40p per person (inclusive of VAT)
Biscuits	35p per packet (inclusive of VAT)
Bottled Water	65p per bottle (inclusive of VAT)

BUSINESS MEETINGS / SEMINARS	
Use of OHP, Flip Chart, TV/Video	Free of Charge

WEDDING / PARTY PACKAGE (Saturday or Sunday) Discount of 20% on the price of any bookings over 6 hours between the hours of 9am – Midnight Saturday & 9am – 11pm Sunday

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