



BRAUNSTONE TOWN COUNCIL

**Braunstone Civic Centre
Kingsway, Braunstone Town
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www.braunstonetowncouncil.org.uk



GRANTS FOR COMMUNITY GROUPS

INTRODUCTION

Braunstone Town Council makes small grants available to various organisations to assist their work. The aims are to:-

- **Encourage the formation of new community groups leading to the provision of a wider range of services at local level**
- **Assist with the recruitment of new members to existing groups**
- **Support existing groups to provide new services, equipment and running costs**

The Town Council can also advise on funding from other sources and will encourage and assist community groups in making applications for funding from other sources

APPLICATION CRITERIA

- Grant applications are invited from non-profit making organisations
- Grant applications will only be considered from groups whose principle activities are of benefit to Braunstone Town residents
- Grants may be used to pay for equipment, transport costs, hire of rooms, guest speakers, training etc. for groups responding to local needs and community life
- A breakdown of costs will be required for each item in your application
- Funding may be full or part cost of the event or project. The final decision on the amount of the grant is at the sole discretion of the Town Council
- The Council will expect the group to show that it is making some contribution to the costs from their own efforts through fundraising or charges to its members
- The Council will give favourable consideration to groups that have applied for funding from other organisations (i.e. Blaby District Council, Leicestershire County Council, Lottery Funding etc)
- Where a significant number of the group's members are not residents of Braunstone Town, the Council reserves the right to reduce the maximum grant available
- The maximum grant likely to be approved is £300 per group per year
- Please specify a specific amount for your grant – if you do not specify a figure the application may be refused

- Groups will be asked to provide details of past applications and funding granted by the Town Council
- Applications cannot be considered for activities which have already taken place or have started at the time the application is made
- A copy of the most recent Bank Statement and previous year's audited accounts will be required. In the case of new groups, a budget indicating expected annual income and expenditure can be provided.
- A copy of the group's constitution will be required

OTHER FUNDING AND HELP FOR COMMUNITY GROUPS

ARTS AND ENTERTAINMENT

The Town Council promotes the arts by working in partnership with local groups and good causes. A minimum of ten events are held in the Autumn/Spring of each year. The Town Council underwrites the cost of each event and passes on 100% of the net proceeds to a local group or good cause. The Town Council produces a 'What's On' guide which is delivered to all households in Braunstone Town, maintains a mailing list, produces tickets and publicity material and organises the events. The sponsored groups are asked to support the event and assist with ticket sales. Groups can organise a fundraising raffle and /or provide refreshments at the interval. By involving the local community groups, a programme of well supported events has been established and this initiative by the Town Council allows local groups and organisations to help promote arts and events of regional and national importance. If you would like your group or organisation to be considered for inclusion in the next Programme of Events please complete the attached application form. Application forms have to be received by the Executive Officer & Town Clerk by 1st March each year.

FREE USE COMMUNITY ROOMS

The Winstanley, Ravenhurst and Fosse rooms at Braunstone Civic Centre are available for non-profit making community groups between 9.00am and 5.00pm Monday to Friday. Regular users include the Citizen's Advice Bureau, Braunstone Town Community Minibus, Asian Elderly Community Group, Thursday Over 60's, etc. The rooms enable small groups and organisations to meet free of charge on a regular basis. Help and advice on setting up a new group is also available.

If you require further information or advice on funding or grant applications please contact Mrs Pauline Snow, Deputy Executive Officer & Community Services Manager, telephone 0116 2899270 or pauline.snow@braunstonetowncouncil.org.uk