



**BRAUNSTONE TOWN COUNCIL**  
 Braunstone Civic Centre, Kingsway  
 Braunstone Town, Leicester, LE3 2PP  
 Tel: 0116 2890045 Fax: 0116 2824785  
 www.braunstonetowncouncil.org.uk



## APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP \_\_\_\_\_

WHERE DO YOUR ACTIVITIES TAKE PLACE? \_\_\_\_\_

MEMBERSHIP NUMBERS? \_\_\_\_\_ HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? \_\_\_\_\_  
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? \_\_\_\_\_

WHAT ARE THE AIMS OF YOUR GROUP?
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PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
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<b>BREAK DOWN OF PROJECT COSTS</b> Please give individual costs for each item	<b>AMOUNT</b>
	£
	£
	£
	£
	£
	£
	£
<b>TOTAL COSTS</b>	£

<b>INCOME FROM</b>	<b>AMOUNT</b>
Your own organisation	£
Other organisations/grant scheme	£
Fundraising	£
Other	£
	£
Amount requested from Braunstone Town Council up to £300	£
<b>TOTAL INCOME</b>	£

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ \_\_\_\_\_

DATE RECEIVED \_\_\_\_\_

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. \* Will your application have a positive or negative impact on Crime Reduction, if so, please give details \_\_\_\_\_

NAME OF CONTACT PERSON IN YOUR ORGANISATION \_\_\_\_\_

ADDRESS OF CONTACT PERSON \_\_\_\_\_

POST CODE \_\_\_\_\_

TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON \_\_\_\_\_

SECRETARY \_\_\_\_\_

TREASURER \_\_\_\_\_

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE – PAYABLE TO \_\_\_\_\_

BACS (Please complete the enclosed form)

In order for your grant to be considered you will need to enclose the following documentation with your application

LATEST BANK STATEMENT

ANNUAL ACCOUNTS

GROUP CONSTITUTION

If you are unable to supply this information please set out the reasons below

**DATA PROTECTION:** by applying for a grant you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed \_\_\_\_\_ Print Name \_\_\_\_\_

Date \_\_\_\_\_

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or paulinesnow@braunstonetowncouncil.org.uk  
Please note that insufficient or incomplete information may result in the application being refused