

**BRAUNSTONE TOWN COUNCIL**

**MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE**

**THURSDAY 9<sup>th</sup> FEBRUARY 2017 AT 7.45PM**

**PRESENT:** Councillor Anthea Ambrose (Chair) and Councillors, Sharon Betts, Nick Brown, David Di Palma, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy, Sam Maxwell and Gary Sanders.

**Officers in attendance:** Darren Tilley, Executive Officer & Town Clerk and Pauline Snow, Deputy Executive Officer and Community Services Manager.

There were no members of the public present at the meeting.

**70. Apologies**

No apologies for absence were received.

**71. Disclosures of Interest**

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by members.

**72. Public Participation**

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public present.

**73. Minutes of the Meeting held 8th December 2016**

The Minutes of the Meeting held on 8<sup>th</sup> December 2016 were circulated (item 4 on the agenda).

**RESOLVED** that the Minutes of the meeting held on 8<sup>th</sup> December 2016 be approved and signed by the Chairperson as a correct record.

**74. Town Mayor's Report**

The Committee received a report setting out the activities of the Town Mayor, Councillor Berneta Layne (item 5 on the agenda).

The Committee were reminded that the Town Mayor had organised a Caribbean Evening on Friday 24<sup>th</sup> March and tickets were available from Thorpe Astley Community Centre and Braunstone Civic Centre.

It was noted that the Town Mayor had agreed to organise a Fashion Show at Thorpe Astley Community Centre. However, with the availability of the room, the organisation running the Fashion Show and the Town Mayor's commitments, the only date available for the event was Friday 10<sup>th</sup> March 2017.

**RESOLVED**

1. that the update be noted; and
2. that the Fashion Show to be arranged at Thorpe Astley Community Centre for Friday 10<sup>th</sup> March 2017.

*Reason for Decisions*

1. *To monitor and review the effectiveness of the Town Council's community engagement activities.*
2. *To ensure that suitable, regular events were organised by Braunstone Town Council at Thorpe Astley Community Centre.*

**75. Local Area Co-ordination**

The Committee received a progress report concerning the Local Area Co-ordination Project in Braunstone Town. The Committee noted that the Memorandum of Understanding had been agreed by Leicestershire County Council. Braunstone Town Council staff had been updated on the current situation with the return of the Local Area Co-ordinator. Both the Local Area Co-ordinator and Line Manager had agreed to attend the next meeting of the Community Development Committee to provide an update on the project and plans to extend the term of project.

**76. Arrangements to celebrate 90 years of Braunstone Parish and 40 years of Braunstone Town**

The Committee considered arrangements, promotions and publicity, and themes for events in recognition that 2017 marks the 90<sup>th</sup> anniversary of Braunstone Parish and the 40<sup>th</sup> anniversary of Braunstone Town (item 7 on the agenda)

**RESOLVED**

1. that the 90<sup>th</sup> anniversary of the creation of Braunstone civil Parish and 40<sup>th</sup> anniversary of the settlement becoming Braunstone Town and of the Parish Council becoming a Town Council be publicised and promoted during 2017;
2. that the Town Council use its existing events programme as an opportunity to promote activities relating to the anniversaries, such as social history and the development of the Town; and
3. that Braunstone Heritage Archive Group's initiatives be supported and facilitated.

*Reasons for Decision*

1. *To provide a focus for civic pride and an alternative theme and focus for regular events.*
2. *To use existing events to further promote a sense of identity and belonging.*
3. *To support and recognise the work, commitment and effort of the Braunstone Heritage Archive Group in protecting and promoting the history of the local area and its people.*

**77. Summary of Grant Applications**

The Committee received a list of grants paid to date and applied for from external sources (item 8 on the agenda).

**RESOLVED** that the position be noted.

*Reason for Decision*

*To monitor progress with supporting community groups with identifying sources of funding and with the awarding of grants under the Council's Community Grants Scheme.*

**78. Community Grant Applications**

The Committee considered Community Grant Applications which had been received (item 9 on the agenda).

**RESOLVED**

1. that a Community Grant of £300 be approved for the Braunstone Life; and
2. that a future request for patronage be accompanied by accounts showing earmarked funds for the project

*Reasons for decision*

1. *The application had met the criteria of the grant scheme and the required information had been submitted.*
2. *To ensure that the accounts of the organisation clearly indicate that the excess funds were for a specific project.*

**79. Improvements to Parks and Open Spaces**

The Committee received a progress report with improvements to the pavilion, sport, recreation and play facilities at Shakespeare Park.

A Section 106 Open Space Contribution relating to a legal agreement for planning application 13/0503/1/PX, Land to the South of 20-30 Valley Drive, has been received by the District Planning Authority on 30<sup>th</sup> January 2017. The amount received is £15,587.52, there was no time limit for the

contribution to be spent, however, it must be spent in accordance with the legal agreement: *'Towards the provision, enhancement and/or development of public open space and recreational facilities within Braunstone Town in which the application site is located.'* The Town Council would be exploring a bid for this money for enhancement of the play area at Shakespeare Park.

A Sport England funding stream has been identified as a potential source for contributions towards the redevelopment of the Pavilion facilities and improvements to the site layout.

The fund offers grants between £500,000 and £2,000,000 and applications have to have received the support of Sport England who formally solicit a Lottery application from the local authority/lead organisation and an online application form would then be completed.

In addition, the local authority/lead organisation (and their project team) would be expected to work with Sport England through the development stages of the project and will require Sport England sign-off at key stages of design and procurement. A member of the Sport England's Capital Projects team would work closely with the applicant through this process.

This fund appears to be the most relevant fund currently available and offers a significant source of funding, proportionate to the size of the project. A meeting had been scheduled with a representative from Sports England on 1st March to view the site, discuss the proposals so far and to seek advice on further work and evidence required in order to make a successful application.

#### **80. Financial Comparisons**

The Committee received Financial Comparisons for the period 1st April 2016 to 31st January 2017 (item 11 on the agenda).

**RESOLVED** that the report be noted.

*Reason for Decision*

*There were no issues identified with income and expenditure to date.*

#### **81. Approval of Accounts**

The Committee considered payments from 29th November 2016 until 31st January 2017 (item 12 on the agenda).

**RESOLVED** that the list of Approved Expenditure Transactions for the period 29th November 2016 until 31st January 2017 be approved.

*Reason for Decision*

*To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.*

**82. Termination of Meeting**

The meeting closed at 8.35pm.



**NOTE:**

*CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.  
EQUALITIES ACT 2010*

*Braunstone Town Council has a duty in carrying out its functions to have due regard to:-*

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

*To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.*

SIGNED \_\_\_\_\_ (CHAIR)

DATE \_\_\_\_\_