

BRAUNSTONE TOWN COUNCIL
MINUTES OF CITIZENS' ADVISORY PANEL
THURSDAY 28th FEBRUARY 2019

PRESENT: Councillors N Brown (Chair), and R Waterton; and local residents J Dodd, J Jameson and J Johnson.

Officers in attendance: Mr D Tilley, Executive Officer & Town Clerk and Mrs A Gomes-Alves, Community Services & Engagement Office.

1. Apologies

Apologies for absence were received from Councillors Anthea Ambrose and Phil Moitt.

2. Disclosures of Interest

There were no disclosures of interest.

3. Minutes of the Meeting held 6th December 2018

The Minutes of the Meeting held on 6th December 2018 were received and noted.

4. Update on Library and Customer Service Shop

The panel considered the latest position with the County Council's proposals for Braunstone Town Library and considered the future provision of Customer Services through the Customer Service Shop.

Library

Members of the Panel were advised that Braunstone Town Council is getting close to finalising legal agreements. When the transfer happens, the Town Council would be in position to take over the staffing and management of the Library in terms of actual service, while the County Council remained liable for its lease obligations for the building.

When the legal agreement was finalised, it would take on average 8 weeks to transfer management of the library from the County Council. Braunstone Town Council would also have to undertake 30 days statutory process on TUPE due to taking over staffing arrangements.

Customer Service Shop

The Customer Services agreement with Blaby District Council ends in June 2019 and Braunstone Town Council was in the process of discussing the renewal of the Service Level Agreement.

Members were advised that due to significant changes in benefits and also the variety of transactions that could now be submitted electronically, the

Service Level Agreement between Town Council and Blaby District might discontinue.

5. Shakespeare Park Improvement Project

The panel received an update on progress with improvement to the pavilion, sport, recreation and play facilities at Shakespeare Park.

The Town Clerk had confirmed that Braunstone Town Council had been awarded Section 106 funding of £17,000. Additionally, Braunstone Town Council had also made a grant application to Leicester City Football Club Grant Scheme requesting just under £100,000.

The Town Clerk reminded members of the Panel about on-going project consultation and asked members to promote it. It had been noted that it was difficult to express the interest without knowing dimensions, capacity, layout etc. as nothing had been presented.

6. Remembrance Events

Following the refurbishment of the Civic Memorial Garden, the panel suggested ideas for future Remembrance events for further consideration.

The panel suggested:

- 75th Anniversary of D-Day - June
- Armed Forces Day – June

7. Leicester Mercury Guide to Braunstone and Thorpe Astley

The panel received information the Leicester Mercury holds on Braunstone Town in order to comment and identify any inaccuracies.

Information held by the Leicester Mercury had been mixed up and included facts both, Braunstone Town and Braunstone Park. It did not identify Braunstone Town as separate a parish and therefore it was misleading to potential property buyers.

8. Health and GP Services in Braunstone Town

The panel received an update on the provision of primary care services in Braunstone Town.

Kingsway Surgery was expanding its provision at Thorpe Astley Community Centre. The surgery had expanded from two days a week to five days a week. Additionally, the small meeting room would also be used as a second doctor's consulting room from the end of March / beginning of April 2019.

The panel discussed the lack of signs showing the way to the Surgery at Thorpe Astley Community Centre.

9. Lubbesthorpe

The panel received an update on issues relating to the Lubbethorpe development and its impact.

Councillor Robert Waterton reported on the following matters:

- On 4th February 2019 there were 255 occupations;
- Affordable housing number was small at the moment. The total number was 23, while the aim was 56 in the first stage;
- Provision for elderly people – developer was looking to build 60 extra care houses;
- Warren Lane Surgery – the surgery would not have additional parking spaces which would result in patients parking on streets;
- Leicestershire County Council would not provide anymore signage on A563 and A47;
- New council will be called Lubbethorpe Parish Council; however, signs will be saying New Lubbethorpe which might cause confusion;
- Blaby District Council had cancelled Lubbethorpe Strategic Consultative Forum due to Parish Council being established.

10. **Termination of the Meeting**

The meeting closed at 8.44pm.

NOTE:

*CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.
EQUALITIES ACT 2010*

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- *eliminate unlawful discrimination, harassment and victimisation;*
- *advance equality of opportunity between different groups; and;*
- *foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

SIGNED: _____

DATE: _____