BRAUNSTONE TOWN COUNCIL

www.braunstonetowncouncil.org.uk

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PLANNING APPLICATIONS

PUBLIC INSPECTION OF PLANS AND PARTICIPATION

1. The Planning Applications can be inspected at the offices of Blaby District Council to whom representations should be made and they are also available Blaby District Council's website at www.blaby.gov.uk under Planning Application Search
2. A list of the applications to be considered by the Town Council's Planning & Environment Committee are listed on the Town Council's website www.braunstonetowncouncil.org.uk
3. The applications will be considered by the Braunstone Town Council's Planning and Environment Committee, which may make its own observations and forward them to the relevant Planning Authority.
4. Braunstone Town Council and Blaby District Council have introduced procedures to enable applicants, objectors and supporters to speak on applications brought before their relevant Committees.

4th July 2018

To: *Councillor Robert Waterton (Chair), Councillor Bill Wright (Vice-Chair) and Councillors Anthea Ambrose, Parminder Basra, Roger Berrington, David Di Palma, Berneta Layne, Phil Moitt, Satindra Sangha, Darshan Singh and Mr John Dodd (Ex-Officio).*

Dear Councillor

You are summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held in the Fosse Room at Braunstone Civic Centre on **Thursday, 12th July 2018** commencing at **7.00pm**, for the transaction of the business as set out below.

Yours sincerely,

Executive Officer & Town Clerk

AGENDA

1. Apologies

To receive apologies for absence.

2. Disclosures of Interest

To receive disclosures of Interest in respect of items on this agenda:

a) Disclosable Pecuniary Interests,
b) Other Interests (Non-Pecuniary).

3. Public Participation

Members of the public may make representations, give evidence or answer questions in respect of any item of business included on the agenda. At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

4. Minutes of the Meeting held 21st June 2018

To confirm the accuracy of the Minutes of the Meeting held on 21st June 2018 to be signed by the Chairperson (**Enclosed**).

5. Planning and Licensing Applications dealt with under Delegated Authority

To note there have been no responses to planning and licensing applications taken under Delegated Authority (**Enclosed**).

6. Planning and Licensing Applications

To agree observations on planning and licensing applications received (**Enclosed**).

7. Additional Planning and Licensing Applications

To agree observations on planning and licensing applications received since the publication of the agenda (if any).

8. The Licensing Act 2003 – Review of Licensing Policy Consultation

To determine whether to respond to the consultation on the reviewed Blaby District Council Licensing Policy (**Enclosed**).

9. Lubbesthorpe Strategic Consultative Forum

To consider any items for the next meeting of the Lubbesthorpe Strategic Consultative Forum scheduled for 8th August 2018.

10. Termination of the Meeting

LOCAL COUNCIL AWARD SCHEME FOUNDATION

NOTE:
CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.
EQUALITIES ACT 2010
Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- *eliminate unlawful discrimination, harassment and victimisation;*
- *advance equality of opportunity between different groups; and;*
- *foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

BRAUNSTONE TOWN COUNCIL

MINUTES OF PLANNING & ENVIRONMENT COMMITTEE

THURSDAY 21ST JUNE 2018

PRESENT: Councillor Robert Waterton (Chair), Councillor Bill Wright (Vice-Chair) and Councillors Anthea Ambrose, Roger Berrington, Berneta Layne, Phil Moitt, Satindra Sangha and Darshan Singh.

Officers in attendance: Darren Tilley, Executive Officer & Town Clerk.

There were no members of the public present at the meeting.

165. Apologies

Apologies for absence were received from Councillor Parminder Basra and Mr John Dodd (Ex-Officio).

166. Disclosures of Interest

A disclosure of Non-Pecuniary Interest was made by Councillor Robert Waterton in agenda item 5, Planning and Licensing Applications dealt with under Delegated Authority, since application 18/0615/HH, 46 Impey Close, was Councillor Waterton's planning application for his home address.

167. Public Participation

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public present.

168. Minutes of the Meeting held 24th May 2018

The Minutes of the Meeting held on 24th May 2018 were circulated (item 4 on the agenda).

RESOLVED that the Minutes of the meeting held on 24th May 2018 be approved and signed by the Chairperson as a correct record.

169. Planning and Licensing Applications dealt with under Delegated Authority

The Committee received and noted responses to planning applications taken under Delegated Authority (item 5 on the agenda). No licensing applications were received.

Having made a disclosure of Non-Pecuniary Interest, Councillor Robert Waterton vacated the chair and left the room during consideration of this item. The Vice-Chair, Councillor Bill Wright, took the chair for this item.

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The Executive Officer & Town Clerk confirmed that when determining application 18/0615/HH, 46 Impey Close, he had only consulted with the Vice-Chair, Councillor Bill Wright.

RESOLVED that the action taken by the Executive Officer & Town Clerk under delegated authority in forwarding the following observations to Blaby District Council be noted:

1. Application No: 18/0642/HH

Description: Single storey rear extension, first floor side extension and internal works

Location: 13 Rosamund Avenue Braunstone Town Leicestershire LE3 2GP

Response: *Braunstone Town Council does not object to the application, subject to on-site parking (including the garage space) being provided for a minimum of 3 vehicles prior to the occupation of the extensions and to be retained for use in perpetuity.*

Reasons: *To avoid over parking on the street, the extended property would have 4 bedrooms and in accordance with Local Plan Policy T7, 3 on-site parking spaces should be provided.*

2. Application No: 18/0615/HH

Description: Single storey front and rear extensions and part conversion of garage

Location: 46 Impey Close Thorpe Astley Braunstone Town Leicestershire

Response: *Braunstone Town Council does not object to the application, subject to on-site parking being provided for a minimum of 3 vehicles prior to the part conversion of the garage and to be retained for use in perpetuity.*

Reason: *To avoid over parking on the street, the property has 4 bedrooms and in accordance with Local Plan Policy T7, 3 on-site parking spaces should be provided.*

170. Planning Applications and Licensing Applications

The Committee received details of planning applications to be considered by Blaby District Council (item 6 on the agenda). The Committee noted that there were no licensing applications.

RESOLVED that the following responses be forwarded to Blaby District Council:

1. Application No: 18/0660/HHPD

Description: The erection of a single storey rear extension which would extend beyond the rear wall of the original dwellinghouse by 4 metres, for which the maximum height would be 3.2 metres and for which the height to eaves would be 2.2 metres

Location: 14 Evelyn Road Braunstone Town Leicestershire LE3 3BA

Response: *Braunstone Town Council has no objections to the proposals set out in the Notification for Prior Approval for a Proposed Larger Home Extension.*

Reason: *The proposals were to build a single-storey rear extension greater than three metres up to six metres at a semi-detached property and were in accordance with the Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 1, Class A.*

2. Application No: 18/0663/DOC

Description: Discharge of condition 26 attached to 15/0577/FUL relating to drainage plans for the disposal of foul sewage

Location: Former Everards Brewery And Adjoining Land Everard Way Enderby Leicestershire

Response: *Braunstone Town Council does not object to the discharge of the condition.*

Reason: *Technical information had been supplied in accordance with the condition principles, such as Management Strategy, Management and Maintenance, Drawings and Microdrainage Calculations.*

3. Application No: 18/0665/DOC

Description: Discharge of condition 24 attached to 15/0577/FUL relating to the management of surface water

Location: Former Everards Brewery And Adjoining Land Everard Way Enderby Leicestershire

Response: *Braunstone Town Council objects to the discharging of the condition until an interceptor to separate the oil from the water was included in the Sustainable Urban Drainage System.*

Reason: *The surface was not permeable, the water from the run-off would be reused through a Sustainable Urban Drainage System; given the number of vehicles using the site, an interceptor would be required to separate the oil from the water in order for the water to be reused.*

4. Application No: 18/0700/ADV

Description: Signage

Location: Toyota Meridian West Meridian Business Park Braunstone Town Leicester Leicestershire

Response: *Braunstone Town Council does not object to the application, subject to the signs:*

a) not presenting any danger to highway users, nor obscuring visibility or hindering surveillance;
b) being maintained in a good condition; and
c) the height, and where applicable the hours of use and maximum luminance levels, being in accordance with the District Council's Lighting Policy.

Reasons:

a) To avoid any adverse impact on highway users and to avoid hindrance to crime prevention measures.
b) To maintain the visual amenity.
c) To avoid adverse impact on highway users in terms of visibility and glare and unnecessary levels of light spillage.

5. Application No: 18/0702/CLP

Description: Application for a Lawful Development Certificate for a proposed change of use from A1 retail to A2 financial and professional services.

Location: Unit 1 The Food Court Fosse Park Avenue Enderby Leicestershire LE19 1HY

Response: *Braunstone Town Council does not object to the change of use.*

Reasons *The unit would be similar in appearance and was unlikely to have an adverse impact upon the retail use of the site.*

6. Application No: 18/0693/FUL

Description: Demolition of existing garage and lean-to shed and construction of 2 timber outbuildings for use as home office (Class B1), together with replacement and new boundary fencing, trellising and gate maximum height of 2.3m

Location: 25 Larch Grove Braunstone Town Leicestershire LE3 3FG

Response: *Braunstone Town Council objects to the application due to:*

a) insufficient parking arrangements; and
b) the proposed height of the boundary fence.

Reasons:

a) The property had three bedrooms and there was currently over-parking on the street, including on the footway, close to a road junction and with a bend in the road; the proposals would result in the loss of the garage parking space and no additional on-site parking was proposed for visitors to cabin.
b) The proposals to increase the height of the boundary fence would be out of keeping with the design and character of the street scene.

171. Additional Planning and Licensing Applications

The Committee received details of planning applications received since the publication of the agenda (item 7 on the agenda). The Committee noted that there were no additional licensing applications.

RESOLVED that the following responses be forwarded to Blaby District Council:

Planning Applications

7. Application No: 18/0717/HHPD

Description: The erection of a single storey rear extension which would extend beyond the rear wall of the original dwellinghouse by 3.9 metres, for which the maximum height would be 3.6 metres and for which the height to eaves would be 2.5 metres

Location: 8 Rosamund Avenue Braunstone Town Leicestershire LE3 2GN

Response: *Braunstone Town Council has no objections to the application.*

Reason: *The proposals were for a single storey extension located to the rear of the property, which was on a large plot and there was unlikely to be any overbearing effect; therefore the proposals were unlikely to have any impact on the amenity enjoyed by the neighbouring properties*.

8. Application No: 18/0712/NMAT

Description: Non-Material Amendment to 15/0832/RM Parcel R2 (1) - substitution of house type to plot 322

Location: Tay Road Lubbesthorpe Enderby Leicestershire

Response: *Braunstone Town Council has no objections provided that the substitute related to the design of the building and did not substitute a house type which had less than 4 bedrooms.*

Reason: *To prevent any reduction in the rate at which affordable housing would be provided.*

9. Application No: 18/0715/FUL

Description: Change of use of unit from servicing/maintenance of vehicles to general industry, including storage and distribution (Use Class B2/B8) and installation of 3 extraction flues

Location: Unit 24B Centurion Way Meridian Business Park Braunstone Town

Response: *Braunstone Town Council has no objections to the application.*

Reason: *The proposed change of use and flue installation was in keeping with the employment designation and character and design of the site and was not likely to have any adverse impact upon the amenity enjoyed by neighbouring properties*

10. Application No: 18/0756/HH

Description: Single storey rear extension

Location: 4 Vyner Close Braunstone Town Leicestershire LE3 3EJ

Response: *Braunstone Town Council has no objections to the application.*

Reason: *The proposals were for a single storey extension located to the rear of the property, therefore, there was unlikely to be any overbearing effect.*

Licensing Application

11. Application No: Marriott Catering Services Ltd

Description: New Application

Location: Centurion Way, Leicester

Response: *Braunstone Town Council objects to the new street trading application on the grounds of Public Safety.*

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Reasons: *The proposed location was adjacent to a roundabout, road junction and two site entrances, and the area of Centurion Way identified was regularly used for on-street parking, which caused problems in the area. The combination of these with a street trader would be detrimental to the safety of customers and highway users.*

172. Planning Decisions

The Committee received and noted planning decisions made by Blaby District Council (item 8 on the agenda).

RESOLVED that feedback on the following decision be sought from Blaby District Council: 17/1728/FUL – Rear of 2 Westover Road: Councillor Berrington to examine why a condition had not been included to provide the details of any chemicals and trade materials to be used including storage and disposal.

Reason for Decision

To keep a watching brief on the decisions and to review the impact of Town Council comments upon the decision making process: particular concerns were that the application did not detail arrangements for storage and disposal of chemicals and trade materials.

173. Feedback on Planning Application Decisions

The Committee received feedback concerning planning application decisions by Blaby District Council where the Committee has queried the decision.

On 18th January 2018, the Committee had raised concerns about planning approval of application 17/1290/FUL – Land Adjacent 82 Kingsway.

Councillor Wright advised that the proposed access to the new property was from The Chase and County Highways had deemed the access to be acceptable.

174. Planning Issues: Houses in Multiple Occupation and Cumulative Developments

The Committee considered the impact of Houses in Multiple Occupation and cumulative developments upon the local amenity and how these issues could be addressed (item 10 on the agenda).

RESOLVED

1. that the Scrutiny Work Programme Request form concerning the impact of Houses in Multiple Occupation and the merits of an article 4 direction, as attached at Appendix 1, be submitted to Blaby District Council scrutiny for consideration and that delegated authority by given to the Executive Officer & Town Clerk to make minor amendments to the form prior to submission; and

2. that clarity be sought from Blaby District Council's Planning Department to ascertain their powers and the systems and processes they use to address the impact of cumulative development upon the local amenity.

Reasons for Decision

1. *There were concerns about recent planning applications in Braunstone Town where residential properties were being expanded and had the potential to be converted into Houses in Multiple Occupation. If there was a proliferation of such housing in residential areas, this would have an adverse impact on the quality of life and amenity enjoyed by local residents and therefore should be controlled.*
2. *There were concerns about the impact of cumulative developments, which in themselves may not be considered to have an adverse impact upon the local amenity, but when taken together, the impact could have a significant effect.*

175. Financial Comparisons

The Committee received Financial Comparisons for the period 1st April 2018 to 31st May 2018 (item 11 on the agenda).

RESOLVED that the report be noted.

Reason for Decision

There were no issues of concern with the income and expenditure against the budget for 2018/2019.

176. Approval of Accounts

The Committee considered payments from 1st April 2018 until 12th June 2018 (item 12 on the agenda).

RESOLVED that the list of Approved Expenditure Transactions for the Period 1st April 2018 until 12th June 2018 be approved, subject to the Responsible Financial Officer investigating whether transactions 12829, 12959 and 12850 had been coded to the wrong budget heading and if so, recoding to the correct budget heading.

Reason for Decision

To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations and to ensure that the ledger was accurate in order that spend against the budget could be monitored effectively.

177. Termination of the Meeting

The meeting closed at 8.45pm.

NOTE:
CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.
EQUALITIES ACT 2010
Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These issues were considered in connection with each of the above decisions. Unless otherwise stated under each item of this report, there were no implications.

These minutes are a draft and are subject to consideration for approval at the next meeting, scheduled for 12th July 2018.

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BRAUNSTONE TOWN COUNCIL

PLANNING & ENVIRONMENT COMMITTEE – 12TH JULY 2018

Item 6 – Planning and Licensing Applications

Purpose

To agree observations on planning and licensing applications received.

Planning Applications

1. Application No: 18/0772/HH

Description: Two storey rear extension

Location: 21 Dunstall Avenue Braunstone Town Leicestershire LE3 3DP

2. Application No: 18/0788/NMAT

Description: Non-Material Amendment to 15/0799/RM Parcel R8 (2) - House type change from full render to half render - plots 266, 281, 297, 309 and 317

Location: Tay Road Lubbesthorpe Enderby Leicestershire

3. Application No: 18/0791/VAR

Description: Variation of condition 7 (restricting further extensions or buildings) attached to planning permission 17/1582/FUL (Extensions and alterations to dwellinghouse in order to form 2 separate dwellings including new dropped kerb)

Location: 32 The Glade Braunstone Town Leicestershire LE3 2WB

4. Application No: 18/0803/HH

Description: Proposed garage conversion and extended vehicle access and parking area

Location: 3 Tillett Road Braunstone Town Leicestershire LE3 3RD

BRAUNSTONE TOWN COUNCIL

PLANNING & ENVIRONMENT COMMITTEE – 12th JULY 2018

Item 7 – Additional Planning Applications and Licensing Applications

Purpose

To agree observations on planning and licensing applications received since the publication of the agenda:

Planning Applications

5. Application No: 18/0787/DOC

Description: Discharge of conditions 2 (Materials), 5 (Lighting), 6 (Boundary Treatment) and 7 (Traffic Management) attached to permission 17/0576/RM

Location: Primary School 1 Tay Road Lubbesthorpe Enderby Leicestershire

6. Application No: 18/0724/HH

Description: Single storey side and rear extensions

Location: 26A Colbert Drive Braunstone Town Leicestershire LE3 2JB

7. Application No: 18/0860/HH

Description: Two storey and single storey rear extensions and single storey front extension

Location: 22 Welcombe Avenue Braunstone Town Leicestershire LE3 2TB

Licensing Applications

There are currently no additional Licensing Applications.

BRAUNSTONE TOWN COUNCIL

PLANNING & ENVIRONMENT COMMITTEE – 12TH JULY 2018

Item 8 - The Licensing Act 2003 – Review of Licensing Policy Consultation

Purpose

To determine whether to respond to the consultation on the reviewed Blaby District Council Licensing Policy.

Background

Under the Licensing Act 2003, Blaby District Council as the Licensing Authority is required to produce a Statement of Licensing Policy, which sets out how they have interpreted the Act and the basis on which decisions are to be made. This Policy must be reviewed every 5 years.

The policy is now due for review. Before determining its Policy, the Licensing Authority is required to consult with responsible authorities, persons/bodies representing local holders of licences, persons/bodies representing businesses and residents in the area and any other groups that the Licensing Authority considers appropriate.

Comments are being sought on the reviewed Policy. The 6 week consultation period began on Monday 25th June and ends on Monday 6th August 2018. The draft policy is attached at Appendix 1.

Action Requested

Consider Blaby District Council's draft Statement of Licensing Policy 2018-2023 (Appendix 1) and whether and how to respond to the consultation.

Licensing Act 2003

Statement of Licensing Policy 2018 - 2023

1. Introduction	**Page 2**
2. Consultation	**Page 2**
3. Licensable Activities	**Page 2**
4. Fundamental Principals	**Page 3**
5. Consideration of Cumulative Impact	**Page 4**
6. Licensing Hours	**Page 6**
7. Promotion of the Licensing Objectives	**Page 6**
8. Prevention of Public Nuisance	**Page 7**
9. The Prevention of Crime & Disorder	**Page 9**
10. Public Safety	**Page 11**
11. The Protection of Children from Harm	**Page 11**
12. Integrating Strategies	**Page 13**
13. Planning and Building Control	**Page 14**
14. Local Strategies	**Page 14**
15. Promotion of Equality	**Page 15**
16. Disabled Access	**Page 15**
17. Transport	**Page 16**
18. Duplication	**Page 16**
19. Standardised Conditions	**Page 16**
20. Personal Licences	**Page 16**
21. Temporary Event Notices	**Page 17**
22. Enforcement	**Page 18**
23. Delegation of Functions	**Page 18**
24. Period of Validity and Review	**Page 19**
Appendix A	**Page 20**

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1. Introduction

1.1 Blaby District Council makes this Statement of Licensing Policy in accordance with Section 5 of the Licensing Act 2003 (the Act). It has been prepared in accordance with the official guidance issued to Local Authorities under section 182 of the Act by the Home Office.

1.2 It explains how the Licensing Authority will carry out its role under the Act for the next five years. During this time the policy will be kept under review and where necessary revisions will be made following consultation with the bodies outlined below.

1.3 The Council has the responsibility for granting licences for the sale by retail of alcohol, the supply of alcohol by or on behalf of a club or to the order of a member of the club, the provision of regulated entertainment and the provision of late night refreshment throughout it's area.

1.4 Our policy will also:

- Inform applicants about how applications will be reviewed and how a licensed premise is likely to be able to operate within the area of the licensing authority although each application will be examined and considered on an individual basis.
- Inform residents and businesses how applications will be viewed and how their needs will be addressed and supported.
- Be used as a guide by members of the licensing authority in their decision making.
- And be used to support decisions made by the licensing authority when those decisions are challenged in a court of law.

2. Consultation

2.1 In developing this licensing policy the Licensing Authority consults with the persons or bodies set out below.

- Leicestershire Police
- Leicestershire Fire Authority
- Leicestershire Health Authority
- persons/bodies representing holders of existing premises licences
- persons representing holders of existing club premises certificates
- persons holding personal licences.
- bodies representing businesses and residents in its area
- other groups or persons that the Licensing Authority consider appropriate

3. Licensable Activities

3.1 Activities that require licensing under the Licensing Act 2003 are:

- the retail sale of alcohol

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- the supply of alcohol by or on behalf of a club, or to the order of a member of the club
- the provision of late night refreshment
- the provision of regulated entertainment

3.2 Regulated entertainment requires a licence when it is performed in the presence of an audience for their entertainment and is provided for members of the public or a section of the public or exclusively for the members of a qualifying club and/or their guests or for consideration and with a view to profit, it includes the following.

- a performance of a play
- an exhibition of a film
- an indoor sporting event
- a boxing or wrestling entertainment
- a performance of live music
- any playing of recorded music
- a performance of dance
- and any similar entertainment to live music the playing of recorded music or performance of dance.

3.3 However the Deregulation Act 2015 made a number of exemptions to regulated entertainment, when certain criteria are met, that mean a licence or other authorisation is not required. These are particularly in relation to plays, dance, films, indoor sporting events, and both live and recorded music.

4. Fundamental Principals

4.1 Background

The Statement of Licensing Policy sets out how the Licensing Authority will carry out its functions under the Licensing Act 2003. Nonetheless decisions relating to licences will consider, at all times, the merits of the individual case and have regard to this policy as part of a decision-making process.

4.2 The Licensing Objectives

In carrying out its licensing functions under the Act the Licensing Authority will seek to promote the licensing objectives. The licensing objectives are:

- **the prevention of crime and disorder;**
- **public safety**
- **the prevention of public nuisance; and**
- **the protection of children from harm.**

Each of the licensing objectives is considered to be of equal importance for the purpose of this policy.

4.3 Relevancy & Extent of Control

This policy concerns the regulation of licensable activities on licensed premises, by qualifying clubs and at temporary events within the terms of the Act. The conditions attached to the licence or other authorisation issued under the Act will be focused

on matters within the control of the licensee or other person who is granted a licence or authorisation and will be centred on and around the premises or place(s) being used for licensable activities and the vicinity of those premises and places.

Licensing law is not the primary mechanism for the general control of nuisance and anti-social behaviour by individuals once they are away from the direct control of the licensed premises, club or others with relevant authorisations.

However licensing law is a key aspect for the successful control and management of leisure and entertainment in town centres. With this in mind the Licensing Authority would expect all licensees to be responsible for minimising the impact of their activities and the behaviour of their patrons or guests on others within the vicinity of their premises and will require licence holders to demonstrate that they have taken appropriate action.

4.4 Balance

The Licensing Authority will look to achieve a balance between leisure/entertainment and the needs of residents and other businesses for an acceptable environment and quality of life.

This policy will not undermine the right of any individual to apply for a variety of permissions and to have any such application considered on its individual merits. Nor will it override the right of any person to make representation to an application or seek a review of a licence where provision has been made for them to do so in the Act.

5. Consideration of Cumulative Impact

5.1 In certain situations, the number, type and density of premises selling alcohol may be associated with serious problems of nuisance and disorder. Where a significant number of licensed premises concentrated in one area are having a negative impact on the licensing objectives, the Licensing Authority may consider that an area has become saturated. In these circumstances, where evidence is brought to the attention of the Licensing Authority which supports the need for a special policy, it will consider the evidence and if satisfied, where appropriate and necessary, will include an approach to cumulative impact in its Policy. If such a policy were adopted the Licensing Authority may consider whether the grant of any further Premises Licences or Club Premises Certificates in that specific area would undermine one or more of the licensing objectives (if relevant representations are received).

5.2 The Licensing Authority recognises that there can be confusion about the difference between “need” and “cumulative impact” of premises on the licensing objectives. “Need” is not a matter for a Licensing Authority in discharging the licensing functions or for this Policy. Conversely, the cumulative impact of licensed premises on the promotion of the licensing objectives is a proper matter for the Licensing Authority and its Licensing Committee to consider.

5.3 The Licensing Authority recognises, however, that any such policy cannot be absolute and it would continue to consider each application properly on its merit

and for licences that are unlikely to add significantly to the problems of saturation, the application would be approved. In considering whether to adopt a special saturation policy, the Licensing Authority will take the following steps:

(a) identification of the concern raised;

(b) assessment of the causes;

(c) where it can be demonstrated that disorder and nuisance is arising as a result of customers of licensed premises, identifying the area from which problems are arising and the boundaries of that area; and

(d) adopting a special policy, as provided for in this Policy, about future licence applications from that area.

5.4 Representations

Once a relevant representation has been received to engage any special policy, there is a rebuttable presumption that the applications which are likely to add to the existing cumulative impact will normally be refused unless the applicant can demonstrate in the operating schedule that there will be no negative cumulative impact on one or more of the licensing objectives.

If no relevant representations are received to engage any special policy then the Licensing Authority must grant the application in terms that are consistent with the operating schedule submitted.

5.5 Review

The Licensing Authority will review any special saturation policy within a 5 year Period in line with the review of this Policy.

5.6 Restrictions on saturation policies

Any special saturation policy will not be used to:

(a) remove a licence when representations are received about problems with existing licensed premises;

(b) justify the rejection of variations to a licence except where those variations are directly relevant to the policy;

(c) examine issues about the "need" for further licensed premises, which is a matter for market forces and not for the licensing regime;

(d) indirectly fix a terminal hour for premises licences in a particular area;

(e) adopt quotas that pre-determine the individual merits of any application.

5.7 Other mechanisms available

The Licensing Authority recognises that once away from licensed premises, there is always a risk that a minority of consumers will behave badly and unlawfully. In these circumstances, there are other mechanisms available for addressing such issues, including:

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(a) Planning law controls;

(b) Banning consumption of alcohol in public places;

(c) Police enforcement of existing laws on anti-social behaviour;

(d) Confiscation of alcohol in designated areas;

(e) The closure of licensed premises for up to 24 hours on grounds of disorder, likely disorder or excessive noise;

(f) Powers to seek review of a Premises Licence or Club Premises Certificate;

(g) Introduction of an early morning alcohol restriction order;

(h) Introduction of a late night levy.

6. Licensing Hours

6.1 The Licensing Authority recognises that providing consumers with greater choice and flexibility is important for a thriving evening and night-time economy. It is recognised that flexible and varied licensing hours are important to ensure that a concentration of customers leaving licensed premises simultaneously is avoided. However this will be balanced very carefully against the duty to promote the four licensing objectives and the rights of local residents to peace and quiet.

6.2 Fixed trading hours will not be set for particular geographical areas. In making decisions in respect of hours, the licensing authority will have regard to any representations received, the Guidance and to this policy with the aim of properly promoting the licensing objectives.

6.3 In relation to shops and other retail outlets supplying alcohol for consumption off the premises, the general policy will be to allow sales of alcohol at all times when the premises are open for business. Any decision not to allow sales of alcohol at particular times will be based on evidence of the need to prevent crime, disorder and public nuisance (following relevant representations)

7. Promotion of the Licensing Objectives

The Licensing Authority is required to carry out its functions so as to promote the licensing objectives.

7.1 Licence applications should be accompanied by an operating schedule that includes the steps that the applicant proposes to take to promote the licensing objectives. The Licensing Authority expects that the process of developing the operating schedule will include a thorough risk assessment with regard to the licensing objectives, which will assist in identifying those steps.

7.2 Applicants are urged to discuss their proposals with the Licensing Authority and Responsible Authorities prior to submitting an application. This will enable them to seek advice when formulating their operating schedule and may avoid the need for a hearing in response to relevant representations made by Responsible Authorities.

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The Responsible Authorities are:

- This Licensing Authority;
- Leicestershire Constabulary;
- Leicestershire Fire and Rescue Service;
- Blaby District Council's Environmental Health Service;
- Blaby District Council's Planning Department;
- Leicestershire County Council Trading Standards Service;
- Leicestershire Primary Care Trust.

7.3 Licensing Authorities can now act as a Responsible Authority in their own right. The Licensing Authority will determine when it considers it appropriate to act in its capacity as a Responsible Authority. Any such decision will be made with a view to promoting the licensing objectives and having regard to this Policy and the Guidance issued under section 182.

7.4 In acting in its role as Licensing Authority and Responsible Authority, this Licensing Authority will ensure that there is a clear separation of responsibilities to ensure procedural fairness and eliminate conflicts of interest. The Officer acting for the Responsible Authority will not be involved in the administrative process of the application or review and will not discuss the merits of the case with those involved in making the determination by the Licensing Authority. The officer advising the Licensing Committee will be a different person from the officer who is acting as the Responsible Authority.

7.5 This Licensing Authority will not act as a Responsible Authority on behalf of other parties' i.e. local residents, local councillors or community groups. Such parties can make relevant representations to the Licensing Authority in their own right. However, if such parties have failed to act and the Licensing Authority is aware of relevant grounds to make a representation then this Licensing Authority may choose to act in its capacity as a Responsible Authority.

7.6 This Licensing Authority will also expect that other Responsible Authorities should intervene where the basis for that intervention falls within the remit of other Responsible Authorities i.e. the Police should make representations on issues that undermine the crime and disorder licensing objective. This Licensing Authority will work with other Responsible Authorities to provide relevant intelligence that may provide more information in relation to their own evidence.

8. Prevention of Public Nuisance

8.1 The Licensing Authority is committed to minimising the loss of "personal amenity" in the District by working in close partnership with Leicestershire Constabulary, Environmental Health and licence holders and their managers.

8.2 The Licensing Authority considers that a risk assessment should be carried out by applicants to determine the potential effect on neighbouring premises.

8.3 The Licensing Authority intends to interpret "loss of amenity" in its widest sense, and takes it to include such issues as noise, light, odour, litter and anti-social

behaviour. Where these matters impact on those living, working or otherwise engaged in normal activity in an area, with particular regard to noise-sensitive areas, e.g. nursing homes, hospitals or places of worship etc. the Licensing Authority will consider applying additional conditions as appropriate.

8.4 The Licensing Authority recognises the importance of its culture, leisure and local economy to promote live music, dancing and theatre for the wider cultural benefits of the community as a whole.

8.5 When making applications, in providing evidence within the operating schedule that suitable and sufficient measure will be in place to address the public nuisance objective, applicants should consider the following matters, where appropriate:

(a) Measures taken or proposed to be taken to prevent noise and vibration escaping from the premises. This would include music, ventilation equipment noise and human voices, whether or not amplified. Such measures may include the installation of soundproofing, air conditioning, acoustic lobbies and sound limitation devices;

(b) Measures taken or proposed to be taken to prevent unreasonable disturbance by customers and staff arriving or departing from the premises and delivery of goods and services;

(c) Measures taken to control light to ensure that it does not stray outside the boundary of the premises such as to give rise to problems to residents;

(d) In the absence of locally available public transport, sufficient provision for access to taxis and private hire services;

(e) The use of gardens and other open-air areas;

(f) Other appropriate measures to prevent nuisance, such as the employment of registered door supervisors or the use of CCTV following advice from the Crime Reduction Officer (or officer of equal status);

(g) Proposals to use effective means of reducing disorder by communicating with other licence holders and the Police; this could include relevant information which may relate to the potential for anti-social or criminal behaviour.

8.6 The Licensing Authority will need to be satisfied that the type of Regulated Entertainment provided will be suitable for the location in which the premises are situated. Due to the different considerations that will apply, the operating schedule must also specify:

(a) whether any musical entertainment will include amplified music;

(b) the proposed nature of the indoor sporting event(s); and

(c) whether members of the public are allowed to participate in the entertainment otherwise than as audience/ spectators.

8.7 Any change to the categories of entertainment to be provided will require a formal variation of the licence.

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9. The Prevention of Crime & Disorder

9.1 The Licensing Authority is committed to reducing crime and disorder across the District through its statutory duty under the Crime and Disorder Act and its links with the Police and Community Safety Partnership.

9.2 When preparing an operating schedule applicants for a premises licence or club premises certificate will need to consider reasonable steps to reduce crime and disorder. Applicants will be expected to provide evidence that suitable and sufficient measures will be in place to address the crime and disorder objective.

Applicants should consider the following matters, where appropriate:

9.3 Irresponsible Drinks Promotions

The Licensing Authority supports a positive approach to the marketing of alcohol and the management of licensed premises that promotes responsibility in the consumption of alcohol.

All premises that sell alcohol are subject to mandatory conditions which make irresponsible drinks promotions illegal. A subjective judgement will be required when determining whether a drinks promotion is irresponsible or not. Applicants should show that they will undertake all reasonable steps to ensure that they or their staff do not engage in, arrange or promote such promotions.

9.4 CCTV

The presence of CCTV cameras can be an important means of deterring and detecting crime at, and immediately outside, the licensed premises. Conditions should not just consider a requirement to have CCTV on the premises but also the precise siting of each camera, the requirement to maintain cameras in working order and to retain recording for an appropriate period of time. Leicestershire Police will provide advice to applicants preparing an operating schedule on the installation and maintenance of CCTV.

9.5 Door Supervision

Door supervisors can be used to ensure that only appropriate persons are admitted to the premises and assist with the operation of proof of age schemes. They can also be used to ensure that people waiting to enter licensed premises behave in an orderly manner. They can be valuable in

- keeping out excluded individuals (subject to bans imposed by the courts or the licence holder)
- searching and excluding those suspected of carrying illegal drugs, or carrying offensive weapons

Where door supervisors are conducting security activities there will be a condition attached which specifies that they would have to be registered with the Security Industry Authority.

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The operating schedule will may also need to indicate the number of door supervisors, the displaying of name badges and proof of registration, where and during what times they will be stationed at the premises.

9.6 Staff Training

Adequate and appropriate staff training forms a vital part of ensuring licensed premises are properly run so that they promote the licensing objectives. The applicant should set out what steps have been or will be taken to ensure all staff are trained in crime prevention. This should include what measures will be taken to raise staff awareness to discourage and prevent the use and/or dealing of drugs on the premises.

9.7 Record Keeping and Reporting

The licensing authority considers that proper records of all instances of refusal to sell alcohol and incidents of crime and disorder must be recorded. These records shall be immediately available to Police and Licensing Officers on request. It is expected that all incidents of crime and disorder are reported to the police.

9.8 Boxing & Wrestling

Boxing and wrestling events performed before an audience will require an authorisation under the Licensing Act. Before granting an authorisation the licensing authority will want to be satisfied that adequate measures have been taken to ensure that crowd disorder does not occur. Prior to application the licensing authority recommends that a risk assessment should be undertaken to determine what steps are necessary to promote the licensing objective and this will include:

- Adequate and proper door supervision
- Police supervision on site during the event
- Not holding fights between contestants which have resulted in disorder in the past;
- Bare knuckle and some other forms of boxing are illegal – Leicestershire Police should be contacted for advice prior to events being organised.

9.9 The licensing authority will consider any conditions, where these are deemed appropriate to the individual style of the premises and the activities set out in the operating schedule including;

- Prohibiting the sale of alcohol in bottles for consumption on the premises, to prevent their use as weapons.
- Requiring drinking vessels to be made of plastic or toughened glass.
- Appropriate measures to prevent overcrowding in a premises
- Ensuring drunkenness is not tolerated on licensed premises
- Carrying out a risk assessment where the event is not part of the premises usual business or the events are promoted by a third party.

9.10 It should be noted in particular that it is unlawful under the 2003 Act:

- To sell or supply alcohol to a person who is drunk;
- To knowingly allow disorderly conduct on licensed premises;

DRAFT

- For the holder of a premises licence or a designated premises supervisor to knowingly keep or to allow to be kept on licensed premises any goods that have been imported without payment of duty or which have otherwise been unlawfully imported;
- To allow the presence of children under 16 who are not accompanied by an adult between midnight and 5am at any premises, licensed for the sale of alcohol for consumption on the premises, and at any time in premises used exclusively or primarily for the sale and consumption of alcohol.

Conditions enforcing these arrangements are, therefore unnecessary.

10. Public Safety

10.1 Most premises are subject to a range of legislative requirements and regulatory regimes such as the Health and Safety at Work Act and the Regulatory Reform (Fire Safety) Order 2005 aimed at protecting public safety. The Licensing Authority does not intend to duplicate requirements of existing statutory provisions. However, premises will be expected to ensure a level of compliance that promotes public safety.

10.2 Applicants are advised to demonstrate through their operating schedule that their proposals will not have a negative impact on public safety. In certain premises where existing legislation does not provide adequately for the safety of the public, consideration will be given to conditions that promote all necessary measures to ensure the public are not at risk at these premises.

Examples of this would be

- Setting capacity limits for all or separate parts of the premises;
- Provision of staff to control admission and customers once inside the venue be that indoors or outdoors.

11. Protection of Children from Harm

11.1 The Licensing Authority will carry out its responsibility to ensure the promotion of the licensing objective for protecting children from harm. In doing this it will expect applicants for a premises licence or club premises certificate to set out in the operating schedule accompanying their application the measures that they will take to protect children from harm.

11.2 The Licensing Authority will also take into account any representation made by Leicestershire Constabulary who are the lead authority for child protection in relation to applications, licences and notices issued under the Act. It is expected that Leicestershire Constabulary will make representation to any application where they have any concerns for the welfare and/or protection of children.

11.3 Licences will be sought for a wide variety of premises including theatres, cinemas, restaurants, concert halls, cafes, late night take-away, pubs, bars and nightclubs. It is not possible for this Policy to anticipate every situation where children may be at risk. The Licensing Authority will not therefore impose general conditions that apply to all premises, but will consider how the licensing objectives can be best promoted in each particular case.

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11.4 The Licensing Authority will not seek to limit the access of children to licensed premises unless it is necessary to protect children from harm where relevant representations are received. While each case will be judged on its own merits, the following sets of circumstances are likely to give rise to particular concern for the protection of children. Where these or similar activities are to take place at premises to be licensed, the Licensing Authority would expect applicants, when preparing operating schedules to outline in detail the steps that they intend to take to protect children from harm on such premises. The activities include:

(a) Where entertainment or services of an adult or sexual nature are commonly provided;

(b) Where the premises have a reputation for underage drinking;

(c) Where current or intended staff at the premises have convictions for serving alcohol to minors or for other matters relating to children;

(d) Where the premises have a known association with drug taking or dealing;

(e) Where there is a strong element of gambling on the premises (but not simply a small number of cash prize gambling machines);

(f) Where the premises are situated in the immediate vicinity of a school or college;

(g) Where the premises or the immediate vicinity of the premises is known to be a focal point for children and young people under 18 to congregate;

(h) Where the supply of alcohol for consumption on the premises is the exclusive or primary purpose of the services provided at the premises.

11.5 Conditions will not be imposed that require the admission of children. This will remain a matter for the discretion of the licensee.

11.6 The range of options available to limit the access of children to licensed premises that may be considered if relevant representations are received include:

(a) Limitations on the hours where children may be present;

(b) Age limitations (for those below 18 years of age);

(c) Limitations or exclusions of the presence of children under a certain age when specified activities are taking place;

(d) Requirements for an accompanying adult;

(e) Limitations on the parts of premises to which children might be given access; and

(f) In exceptional cases, full exclusion of people under 18 from the premises when any licensable activities are taking place.

11.7 Children and Cinemas

Licensees will be expected to prevent children from viewing films that are unsuitable because of the age classification of the film that has been imposed by the British Board of Film Classification or other film classification board approved by the licensing authority. Children will not be permitted to view uncertified films,

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unless the licensing authority has given permission following a formal authorisation process.

11.8 Children and Regulated Entertainment

The Licensing Authority will expect that where a significant number of unaccompanied children will be present during a regulated entertainment event, the licensee should have a Child Protection Policy in place to carry out suitable checks on staff before they take up employment. In addition, they will ensure that an adequate number of adult staff will be present to control the access, egress and safety in and around the premises. The licence holders should take into account the number of children to be present, the age of the children, the type of entertainment and the characteristics of the premises and any other factor that may be relevant.

11.9 Children and the Sale of Alcohol

Since October 2010, a mandatory condition is imposed on all licensed premises to adopt and implement a proof of age scheme in licensed premises.

The Licensing Authority supports as best practise that licensed premises adopt and sign up to “Challenge 21” scheme that is administrated by the Police and Trading Standards. The Licensing Authority supports PASS cards complying with the Proof of Age Standards Scheme (PASS) launched by the British Retail Consortium as the most effective means of proving age.

12. Integrating Strategies

The Licensing Authority will seek to achieve integration with other strategies set out below and will consult with the appropriate organisations to achieve this.

12.1 Blaby District Community Safety Partnership

The Licensing Authority recognises its responsibility to address issues relating to crime and disorder and is committed to working together, with other partners, to make Blaby District a safe and attractive area in which to live, work, study and socialise.

In making decisions, the Licensing Authority will consider the Blaby District Community Safety Strategy, especially relating to:

- Reducing the opportunities for crime to occur;
- Tackling disorder and anti-social behaviour;
- Reducing the fear of crime;
- Combating the use of drugs.
- Reducing harm caused by alcohol
- Raising awareness of Child Sexual Exploitation

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13. Planning and Building Control

13.1 The Licensing Authority will ensure that planning permission, building control approvals and licensing regimes are separated to avoid duplication and inefficiency. Applicants may however wish to seek advice regarding planning permission or building control approval from the appropriate authority prior to submitting an application under the Act.

The Licensing Sub-Committee are not bound by decisions made by a planning committee.

14. Local Strategies

14.1 Blaby District Council has developed a Sustainable Community Strategy (SCS) which sets out the long term vision for the District of Blaby and explains what the Council, through Blaby Together; plan to do to achieve this.

14.2 The SCS aims to identify the priorities for an area, and then, by working with the community, sets out plans to improve the quality of life for people within the area.

14.3 The Licensing Authority is committed to promote the short and long ambitions of the strategy, particularly those priorities which relate to the success of our arts, heritage, parks and green/open spaces, neighbourhood facilities, markets, festivals and public events, media, libraries and literature, sport, plays, faith and worship, tourism, restaurants and bars and creative industries.

14.4 This Policy will assist with the vision set out in the Sustainable Community Strategy for Blaby District by:

- monitoring the impact of licensing on the provision of regulated cultural activities and entertainment, such as live music, theatre, dance and festivals and encourage the promotion of these activities for the wider cultural benefit of our community;

- create a dialogue with the cultural sector about the impact of the licensing policy and work with our partners to balance different interests;

- seek to ensure that conditions attached to licences do not deter live music, festivals, theatre, sporting events etc.; by imposing only those conditions which are considered appropriate, reasonable and proportionate;

- seek to ensure that conditions attached to licences do not deter new or small scale groups/activities in communities by imposing conditions which will lead to a costs which are disproportionate to the size of the event

- seek to create an environment which minimises nuisance and anti social behaviour connected to cultural activity and events but without undermining the Council's commitment to increase access to cultural participation as a fundamental human right

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15 Promotion of Equality

15.1 In developing this strategy, the Licensing Authority has recognised its responsibility under the Public Sector Equality Duty (PSED), section 149 of the Equality Act 2010. The aims of the PSED are to eliminate unlawful discrimination; promote equality of opportunity and foster good relations between different groups of people.

15.2 The PSED requires the Council to give consideration to these protected characteristics: age, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

15.3 The Licensing Authority will implement the following actions, which have been identified as being necessary to promote equality, and within the scope of the Act and supporting guidance:

- The Policy will be available on the internet, and in other formats upon request;
- The licensing objective of protecting children from harm will be promoted;
- Where appropriate action will be taken to ensure the safety of vulnerable people in licensed premises.
- Support will be offered to licence applicants, licence holders and potential objectors who are socially excluded;
- Account will be taken of the effect of specific applications on community cohesion, including the need to balance the benefits of cultural and community activities with limited local disturbance;
- Action will be taken to ensure that all applications, particularly those for disadvantaged groups, are dealt with fairly.

15.4 The Licensing Authority is aware that there may be particular sensitivities of certain buildings, for example religious buildings, to certain licensable activities taking place in close proximity. Where this proximity has an impact on the promotion of one or more of the licensing objectives this would be a matter the Licensing Authority could consider.

16. Disabled Access

16.1 The Guidance supporting the Act advises that conditions relating to disabled access should not be attached to licences, as this would duplicate existing statutory requirements. The Licensing Authority therefore takes this opportunity to remind applicants and operators of premises of their duties under the Equality Act 2010.

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17. Transport

17.1 The Transport Strategy is set out in the Leicestershire Local Transport Plan (LTP) produced by Leicestershire County Council. The plan sets out the main proposals for achieving an integrated transport system to tackle the adverse impacts of traffic growth.

17.2 The LTP policies seek to ensure that alternatives to the use of the private car are available; these alternatives include walking, cycling and public transport (bus, rail and taxi). They are operated in conjunction with land use policies to seek to ensure that development takes place in locations where these alternatives can be best provided.

17.3 Taxis provide a useful role in transporting people, particularly at times when bus services are not well provided. They offer a flexible, accessible door to door service.

18. Duplication

18.1 The Authority will avoid duplication with other regulatory regimes insofar as attaching conditions to premises licences and club premises certificates.

18.2 Conditions will only be attached where they are necessary for the promotion of licensing objectives. Matters already provided for in other legislation will not be considered necessary in the context of licensing law.

19. Standardised Conditions

19.1 Conditions will only be attached to premises licences and club premises certificates

- In order to put into effect the relevant operating schedule
- After a hearing where a relevant representation has been upheld or
- After a review hearing where the grounds for the review have been upheld.

19.2 The licensing authority will only attach those conditions that are tailored to the individual style and characteristics of the premises and events concerned and where they are deemed necessary for the promotion of one or more of the licensing objectives.

19.3 To aid administration the licensing authority maintains a list of standard conditions which details appropriate and proportionate conditions to cover particular circumstances. These conditions are not intended to be an exhaustive list and other conditions will be considered as may be appropriate.

20. Personal Licences

20.1 The Licensing Authority recognises the important role that personal licence holders play in the promotion of the licensing objectives at premises selling alcohol.

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For this reason personal licence holders are required to have prescribed training and not have any relevant convictions which would call into doubt their suitability.

20.2 Every sale of alcohol made under a premises licence is required to be authorised by a personal licence holder. Because of this important role, the Licensing Authority considers it to be good practice for a personal licence holder and in particular the designated premises supervisor to have significant operational involvement in the sale of alcohol rather than to undertake a remote or periodic authorisation of other staff. Essentially this would mean authorisation on a least a daily basis and to be available throughout the day to deal with any circumstances that require their expertise and authority.

20.3 In accordance with the Secretary of State's advise the Licensing Authority will normally refuse applications where the police have issued an objection notice, unless in the opinion of the Licensing Authority there are exceptional and compelling reasons which can justify granting the application.

21. Temporary Event Notices

21.1 The Act allows licensable activities to be carried out in specified circumstances on a temporary basis. A Temporary Event Notice (TEN) must be served on the Licensing Authority, with a copy sent to the Chief Officer of Police and the Environmental Health Department, 10 clear working days before the event (not including the day the notice is received by the Authority and not including the day of the event).

21.2 The Chief Officer of Police and/or the Environmental Health Department may submit an objection notice to the TEN if satisfied that any of the licensing objectives would be undermined.

21.3 Whilst the Licensing Authority recognises the minimum notice period given for the submission of TEN, it would encourage those wishing to submit them to do so at least 28 days prior to their event taking place. This will allow time for the Premises User (the person submitting the TEN) to act appropriately, should an objection from the Police or Environmental Health lead to a refusal of the TEN by the Authority.

21.4 If an objection notice has been received from the Police and/or Environmental Protection Department, the Licensing Authority can impose conditions (from the existing conditions on the premises licence or club premises certificate) to the TEN but only if it is considered appropriate to the promotion of the licensing objectives to impose one or more of the conditions.

21.5 A Late Temporary Event Notice (late TEN) can be given up to 5 clear working days but no earlier than 9 clear working days before the event is due to take place. The number of late TENs that can be given in a calendar year is limited.

21.6 Late TENs may be objected to by the Chief Officer or Police and/or the Environmental Health Department if they are satisfied that the event will

undermine any of the licensing objectives. There is no opportunity for a hearing if a representation is received and the licensable activities at the event will not be able to go ahead.

22. Enforcement

22.1 The Licensing Authority will carry out its responsibilities for enforcement so as to promote each of the four licensing objectives referred to in the Act. Full premises inspections will not be undertaken routinely, however inspections and advice campaigns will be conducted when judged necessary which will allow resources to be effectively targeted towards problem premises. Enforcement activities will be targeted in terms of individual risk so as best to promote the licensing objectives.

22.2 Enforcement action will be considered in accordance with the Authority's Environmental Health and Licensing Enforcement Policy and its principles of consistency, transparency and proportionality.

22.3 The Licensing Authority will also develop and review enforcement protocols with Leicestershire Constabulary and other relevant partnership agencies to ensure efficient deployment of Licensing Authority enforcement officers to avoid duplication and reduce any unnecessary regulatory burden on businesses.

22.4 Enforcement activities will include operations designed to:

- Protect public safety
- Prevent nuisance
- Prevent crime and disorder
- Protect children from harm
- Identify unlicensed activities
- Respond to complaints and representations from relevant individuals and responsible authorities
- Prevent the sale of alcohol to minors
- Prevent the sale of alcohol to people who are drunk
- Identify the keeping of smuggled goods
- Prevent drug misuse

23. Delegation of Functions

23.1 The Licensing Authority acts in accordance with the provisions of the Act in relation to the functions automatically transferred to Licensing Committees, and refer to the Guidance issued under Section 182 of the Act when determining officers delegated powers.

The Authority is committed to ensuring that it does not place extra burden on applicants, wherever possible, whilst providing an effective licensing function for all licence holders and the community it aims to protect.

23.2 The full range of delegated powers can be viewed within Blaby District Council's Constitution Part 3 section 1 page 20 number 110 and Section 6, sub-section 11.

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24. Period of Validity and Review

24.1 This statement of licensing policy will come into force on …TBC……and be valid for five years

24.2 The policy will be kept under review during the period of validity and if necessary amendments will be made.

24.3 Prior to a new policy being adopted or amendments made to the existing policy the Licensing Authority will undertake consultation in accordance with section 5(3) of the Licensing Act 2003.

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Appendix A

Licensing Authority and Responsible Authorities

- **Licensing Authority**

  The Environmental Services Team Leader
  Blaby District Council
  Council Offices
  Desford Road
  Narborough
  Leicestershire LE19 2EP
  Email: licensing@blaby.gov.uk
  Telephone: 0116 272 7782/7783

- **Pollution Control & Health & Safety**

  The Environmental Health Team
  Blaby District Council
  Council Offices,
  Desford Road
  Narborough
  Leicestershire
  LE19 2EP
  Email: env.health@blaby.gov.uk
  Telephone: 0116 272 7555

- **Local Planning Authority**

  The Planning Team
  Blaby District Council
  Council Offices
  Desford Road
  Narborough
  Leicestershire
  LE19 2EP
  Email: planning@blaby.gov.uk
  Telephone: 0116 272 7705

- **Leicestershire Constabulary**

  The Chief Officer of Police
  The Licensing Section
  Mansfield House
  74 Belgrave Gate
  Leicester LE1 3GG
  Email: licensing@leicestershire.pnn.police.uk
  Telephone: 0116 222 2222 (extension 4340)

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- **Leicestershire Area Child Protection Committee**

  This Licensing Authority has nominated Leicestershire Constabulary to act as it's agent in relation to Licensing applications. Service is achieved by serving on Leicestershire Constabulary. Only one copy of the application form need be sent.

- **Leicestershire Fire & Rescue Service**

  The Chief Fire Officer
  Risk Management
  Leicestershire Fire & Rescue Service
  Headquarters
  12 Geoff Monk Way
  Birstall
  Leicester LE4 3BU
  Email: info@lfrs.org
  Telephone: 0116 2872241

- **Local Weights & Measures**

  Leicestershire County Council
  Trading Standards Service
  Business Services
  County Hall
  Glenfield
  Leicestershire LE3 8RN
  Email: tradingstandards@leics.gov.uk
  Telephone: 0116 305 8000

- **Local Health Authority**
  Public Health Department
  Leicestershire County Council
  County Hall
  Glenfield
  Leicestershire LE3 8RA

- **Home Office (Immigration Enforcement)**
  Alcohol Licensing Team
  40 Wellesley Road
  Croydon
  CE9 2BY

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