



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

Telephone: 0116 2890045 Fax: 0116 2824785

Email: enquiries@braunstonetowncouncil.org.uk

www.braunstonetowncouncil.org.uk

TENDERS INVITED LICENSED BAR & CAFÉ SERVICE BRAUNSTONE CIVIC CENTRE

(INCLUDING MOBILE SERVICE TO THORPE ASTLEY COMMUNITY CENTRE)

TENDERS ARE INVITED from suitably experienced Operators for the continued operation of the Licensed Bar & Café service on behalf of Braunstone Town Council from 11th July 2025 until 10th July 2029, with a potential one year extension to 10th July 2030.

BRAUNSTONE CIVIC CENTRE is used by a wide variety of groups and societies, two large function rooms are available for events, parties and functions.

THORPE ASTLEY COMMUNITY CENTRE has a large function room available for hire.

The Operator will pay to the Council a fixed sum each year for the period of the Contract and the Operator shall receive all incoming monies from sales and be responsible for all financial aspects of running this established business.

Further Information, Specification and Tender Documentation (including form of Tender) are available on the Council's website:

<https://www.braunstonetowncouncil.org.uk/index.php?view=article&id=258:licensed-bar-and-cafe-service-contract&catid=13>

Or from Braunstone Civic Centre.

Enquiries relating to the Operation of this Contract may be made by making an appointment with the Resources & Facilities Manager on (0116) 2899270 or lydia.assi@braunstonetowncouncil.org.uk.

Tenders must be in the form prescribed by the Council and delivered enclosed in a plain, sealed envelope, marked 'Tender – Licensed Bar & Café Service' to the Chief Executive & Town Clerk, Braunstone Town Council, Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP, not later than:

4pm on Monday 17th March 2025

Canvassing of Members of the Council or of any Committee, directly or indirectly, for any appointment under the Council shall disqualify the candidate for such appointment. If an applicant for any appointment or Contract with the Council is to his/her knowledge related to any Member of, or the holder of any office under the Council, he/she and the person to whom he/she is related shall disclose the relationship in writing to the Chief Executive & Town Clerk. An Operator who fails to do so shall be disqualified for such Contract, and, if appointed, may be dismissed without notice.

Signed:
Darren Tilley, Chief Executive & Town Clerk

Dated: 31st January 2025