

BRAUNSTONE TOWN COUNCIL

OFFICER DECISION TAKEN UNDER DELEGATED POWERS

Use of Library for Family Learning Activity Course

29th May 2024

Background to the Decision

Louise Allen, Leicestershire Adult Learning Service, had completed an application form for Activities in Braunstone Town Community Library, to request use of rooms at Thorpe Astley Community Centre to host a Story In A Box Session in the library for 4 – 11 years old. The event is due to take place on Wednesday 24th July, 2.00pm – 3.30pm. However, on checking the booking diary, this date was not available.

A copy of the application is attached as Appendix 1.

Authority for Decision

Community Development Committee on 5th October 2023 approved a scheme (attached at Appendix 2) and application process for applications from organisations who wish to run community events in the Braunstone Town Community Library (minute 42).

Under the Town Council's Scheme of Delegation, specific delegation 4 (b) enables the Chief Executive & Town Clerk to "determine applications received in consultation with the Officer Management Team and Chair of Community Development Committee (including, where possible, the Library Consultation Group)".

Consultation has been undertaken with the Management Team on 23rd May 2024 and with the Chair of Community Development Committee on 25th May 2024. Both were happy that the application met the scheme criteria and should be approved.

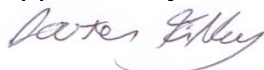
Alternative Options Considered and Rejected

Following consultation with the Leicestershire Adult Learning Service team and on checking our booking system, a new date of Monday 15th July, 2.00pm to 3.30pm had been booked.

Decision

That the application received from Louise Allen, Leicestershire Adult Learning Service, for a Story In A Box Craft event, as attached at Appendix 1, be approved, subject to the date changed to 15th July 2024.

Approved By:



Darren Tilley

Date: 29th May 2024

Reason for Decision

This is a community event for families with children to provide a free Craft session to support the Summer Reading Challenge at Thorpe Astley Community Centre.

List of Background Documents

Email Correspondence with Chair of Community Development Committee, 25th May 2024

NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These issues were considered in connection with each of the above decisions. Unless otherwise stated under each item of this report, there were no implications.



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

Telephone: 0116 2890045 Fax: 0116 2824785

Email: enquiries@braunstonetowncouncil.org.uk

www.braunstonetowncouncil.org.uk

APPLICATION FORM FOR ACTIVITIES IN BRAUNSTONE TOWN COMMUNITY LIBRARY

Gohearn!

Group/Organisation Name Leicestershire Adult Learning Service

What type of organisation is running the activity or project? (Please tick one option below)

Commercial

Leicestershire County Council ✓

Constituted Community Group

Social Enterprise

Individual

Project or Activity proposed? Thorpe Astley Community Centre

(Please see guidance list for eligible projects)

'Story in a Box', To support the Marvellous Makers Summer Reading Challenge. A craft session for families with children aged approx 4-11 years. (Younger + older siblings welcome.)

Aims of the project?

To promote reading; adults reading to children and ^{children} reading independently. To encourage library membership. To encourage parents / grandparents / carers to support their child's learning.

How does your project relate to the Town Council's Strategic Aims and Objectives?

(Please see Strategic Aims and Objectives enclosed)

Objective 3. Support and Connect the Local Community.

'Story in a Box' will offer support to parents, grandparents and carers.

Who is the project for?

Local parents / grandparents / carers and children aged about 2-4 years. Younger & older siblings welcome.

Is there a charge to users attending the activity or project?

YES NO

Is the activity or project open to all residents to join?

YES NO
FAMILIES AS DESCRIBED

Is the activity or project by invitation or referral only?

YES NO

If yes, are referrals open to anyone or restricted to Braunstone Town residents?

What date/s and time/s will the proposed activity or project be held on?

Thorpe Astley Community Centre.
Wednesday 24th July
~~1.30 - 3 pm~~ 2 - 3.30 pm.
Will need both rooms. Tables + chairs for 20 people.

Contact details of person applying

Name Louise Allen

Organisation Leicestershire Adult Learning Service

Address Roundhill Adult Learning Centre, 997 Melton Road
Thurmaston, Leicester, LE4 8GQ

Telephone [REDACTED]

Email Louise.Allen@leics.gov.uk

Please ensure that the application form is fully completed in order for the application to be considered.

All event applications will be determined by the Chief Executive & Town Clerk in consultation with the Management Committee, and Chair of Community Development Committee (including Library Consultation Group).

For further information or advice on your application please contact Pauline Snow 0116 2899270 or pauline.snow@braunstonetowncouncil.org.uk